

You are Invited . . .

SURVIVAL SERIES PROGRAM



Personnel Issues

Paul Keneally, Esq., Underberg & Kessler, LLP

Paul Keneally is a partner in Underberg & Kessler's Litigation and Municipal Practice Groups, and chair of the firm's Labor & Employment Practice Group. He currently serves on the Labor & Employment and Tax Assessment Committees of the Monroe County Bar Association.



Take advantage of this opportunity to keep yourself informed about the multi-faceted and ever-changing employment law in New York State including the Wage Theft Protection Act. Mr. Keneally will also review the "do's and don'ts" of hiring and firing, and offer advice for the appropriate implementation of progressive discipline in the employee performance review process. You also will learn the elements of a well-kept and up-to-date personnel file, including what records should be retained in that file.

WEDNESDAY, FEBRUARY 8, 2012

8:30am - 11:00am

(program will begin promptly at 8:30am)

Monroe County Medical Society

The Park at Allens Creek 132 Allens Creek Road Rochester, NY 14618

"Personnel Issues" Registration Form – (2-8-2012)

Name(s): _____

Practice Name: _____

Address: _____ City: _____ Zip: _____

Phone Number: _____ E-mail: _____

SESSION COST FOR ALL MCMS and 7th DISTRICT MEMBERS – \$30 per office (unlimited office staff)

SESSION COST FOR NON MEMBERS – \$60 per office* (unlimited office staff)

***Note to Nonmembers:** If you complete a MCMS membership application within three months, the registration fee will be applied to your first year's dues payment.

Payment of \$ _____ is enclosed. *(Checks should be made payable to "MCMS")*

Please bill my credit card my *(check one)* MasterCard Visa \$ _____

Name *(as it appears on card)*: _____

Card Number: _____ Exp. Date: _____ 3-Digit Verification Code: _____

Signature: _____

PLEASE MAIL COMPLETED FORM AND PAYMENT TO:

MCMS, The Park at Allens Creek 132 Allens Creek Road Rochester, NY, 14618 Tel - 585.473.7573
Registrations paid by credit card may be faxed to 585.473.7641 – ATTN: Ginny